

## **Person Specification**Teaching Assistant with Lunchtime Supervision

Updated & Agreed: February 2024

|                                     | ESSENTIAL  | DESIRABLE  |
|-------------------------------------|--|--|
| Qualifications  Previous Experience | Qualified to work in the UK  | <ul> <li>GCSE in English and Maths</li> <li>Qualification in First Aid</li> <li>NVQ Level 2 or 3 or equivalent qualification in Childcare or Teaching and Learning</li> </ul>              |
| Knowledge, Skills and<br>Experience | <ul> <li>Knowledge of child development</li> <li>Knowledge of safeguarding and child protection</li> <li>Ability to communicate effectively</li> </ul>   | <ul> <li>Knowledge of Health and Safety<br/>requirements</li> <li>Knowledge of SEN Code of Practice</li> </ul>   |
| Professional Skills and Experience  | <ul> <li>Able to relate well to children and facilitate their development</li> <li>Commitment to the ethos of the school</li> <li>Able to work as part of a team</li> <li>Excellent planning, communication and organisational skills</li> <li>A belief in the unlimited potential of every pupil</li> <li>An understanding of equality and opportunity</li> <li>A willingness to undergo training as and when required</li> </ul>   | <ul> <li>Relevant experience in EYFS, KS1 and KS2</li> <li>Supporting pupils of all abilities to make excellent progress</li> <li>Experience of working in a school environment</li> </ul> |
| Personal Qualities                  | <ul> <li>A genuine love of working with children</li> <li>A willingness to learn from others</li> <li>Taking the initiative and responding proactively</li> <li>Patience and the ability to remain calm under pressure at all times</li> <li>Excellent time-keeping</li> <li>Passion, resilience, integrity and optimism</li> <li>Approachable at all times and is empathetic to the needs of others</li> <li>Be able to work flexibly as workloads require and take ownership of tasks</li> <li>Attention to detail and ability to actively question and clarify information</li> <li>Creates a positive and credible school image</li> <li>A role model who demonstrates professionalism at all times</li> <li>A commitment to regular and on-going</li> </ul> |  |



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|  | An open mind and an ability to change and adapt   |
|--|---|
| Interests/Extra<br>Curricular Activity | Able and willing to undertake additional duties as part of the whole school team                                  |
|  | Attendance at school events   |
| Other                                  | <ul> <li>Sense of humour, enthusiasm and a 'cando' attitude</li> <li>Flexible approach to daily/weekly</li> </ul> |
|  | routines  |